



105 The Ride
Enfield, Middlesex
EN3 7DL
T 020 8805 1858
F 020 8805 4397
info@waverley-school.com
www.waverley-school.com
Headteacher: Gail Weir



Summary of 'Visitor Behaviour Policy'

The Enfield Town Schools' Partnership is a charitable organisation of richly diverse, local schools who collaborate together to develop excellent teaching and learning opportunities for their pupils.

As a part of the Enfield Town Schools' Partnership, we share the expectation that everyone who enters our learning communities including parents, staff, visitors and pupils will abide by our values and demonstrate expected standards of behaviour.

Each of the schools follows the Enfield Local Authority Statement of Expected Behaviour and adheres to the Visitor Behaviour Policy. We agree that the following behaviours are unacceptable in all our schools and will be challenged:

- Swearing, spitting, shouting or speaking in an aggressive manner, threatening words or gestures.
- Physical intimidation (e.g. invading someone's personal space or threatening violence) and the use of force such as pushing, pulling, poking, prodding, etc.
- Racist, sexist, homophobic or ageist comments.
- Being under the influence of drugs or alcohol whilst on our premises.
- Smoking whilst on the premises.
- Making any offensive, defamatory, discriminatory or other inappropriate comments about the school, governors, employees/workers or pupils on any public platform, including social media.

All members of our communities, especially children, have a right to feel safe and be treated with respect. If a visitor has a concern about a child or children, it should be reported to school staff in a polite and courteous manner. Under no circumstance should an adult approach any child not in their own family.

Our staff will be polite and courteous towards you at all times. If you feel a member of staff has behaved in an unacceptable way please end your discussion and report the matter in writing to the Headteacher or senior manager. They will then contact you to investigate and attempt to resolve your complaint.

In return it is our expectation that you will be polite and courteous to staff. If staff are subjected to unacceptable behaviour they have been instructed to end the discussion with you and inform you of the reasons. You will be asked to leave the premises. A letter to confirm the reasons why you were asked to leave and the action that we intend to take as a result will be sent to you. You will be given the opportunity to discuss the matter with us in a calm and civil manner. If the incident is particularly serious or is repeated you may be barred from the premises.

Any parent behaving unlawfully will be reported to the police. Governors will actively support any police investigation or actions. **This is a summary notice. Please refer to our full 'Visitor Behaviour Policy' on our website.**