



## **Application for Provider Access: Waverley School Provider Access Policy**

Responsible Person: Headteacher - Gail Weir

Signed by Chair of Governors:

Signed by Headteacher:

Date approved:

### **Provider Access Policy**

#### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### **Student Entitlement**

Students in years 7-14 are entitled to:

- To find out about technical education qualifications, internships, work placements / experience and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

- To hear from a range of local providers / professionals (including Enfield Careers Service and Enfield EQUALS) about the opportunities they offer, including technical education, internships, work placements / experience and apprenticeships. – This will be promoted through Moving on Events, online virtual events, department events, coffee mornings, assemblies and group discussions and taster events.
- For students to understand how to make choices and decisions which will assist them in making applications for academic and technical and work related courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Gail Weir, Headteacher, Telephone: 02088051858; Email: [gail.weir@waverley-sch.co.uk](mailto:gail.weir@waverley-sch.co.uk)

### **Opportunities for access**

Please speak to our named Careers lead (Gary Smith) to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead.

The school will also encourage online virtual presentations as this can offer parents and carers easier access and also valuable insight into careers information. Meetings may be held during school hours or late afternoon / evening to allow parents / carers who work the opportunity to attend.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception, which will then be distributed to the most appropriate place within the setting so that students can access it at an appropriate time.

Relevant information will also be shared with staff, parents and carers by using class dojo, email and newsletters to ensure providers information is shared effectively with everyone.

**Date to Review: January 2024**